

Regulatory Compliance Coordinator West Reading, PA

The Reading Hospital and Medical Center is currently seeking a Regulatory Compliance Coordinator to join our team.

This individual will:

- Ensure compliance with The Joint Commission Accreditation standards, DOH and CMS regulations.
- Ensure activities necessary to provide comprehensive, effective and efficient processes that enable the organization to maintain The Joint Commission Accreditation, DOH and CMS licensure.
- Track compliance with standards and regulations and maintain appropriate documentation.

Requirements for this challenging and exciting position include:

- Bachelor's degree in a healthcare field. A combination of relevant experience and education may be considered in lieu of a degree.
- Three or more years of patient care experience.
- Experience auditing records, data or clinical documentation preferable.
- Excellent communication and interpersonal skills.
- Demonstrated ability to interact effectively with auditors and to maintain composure during audits.
- Strong organizational, documentation and follow-up skills.
- Ability to interpret regulations and to conduct appropriate research to obtain clarification on regulations as needed.

To apply for this opportunity, please visit www.readinghospital.org.

TRHMC is an Equal Opportunity Employer, M/F/D/V.